



26012 Atlantic Ocean, Lake Forest, CA 92630

# ANNUAL REPORT

## ORDER FORM/QUOTE SHEET

Phone: 877-384-7772

Fax: 949-465-0777

Email: mail@psbonline.com

Website: www.psbonline.com

ATTN: \_\_\_\_\_

PAGE \_\_\_\_\_ of \_\_\_\_\_

**Please complete this form and fax to 949-465-0777. Please type or print clearly.**

### CUSTOMER INFORMATION

Institution Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Contact Person/Project Manager at Institution \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

( ) ( )

Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### PRODUCT DESCRIPTION

I want to:  **SELECT** a pre-created design

**DIRECT** a custom design

Project Name: **2006 Annual Report**

**Send me a quote**

Approximate Due Date: \_\_\_\_\_

Type and size of product : \_\_\_\_\_

**Here is my order**

Quantity: \_\_\_\_\_

**Brochure Style**

- 11 x 8.5 (6 panel)
- 14.5625 x 8.5 (8 panel)
- Other \_\_\_\_\_

Choose One:

- Dull Finish
- Gloss Finish

**Full Size Four Page**

- 8.5 x 11 (Folded)
- Other \_\_\_\_\_

Choose One:

- 100# Book Stock
- 78# Cover Stock

Choose One:

- Dull Finish
- Gloss Finish

**Full Size Six Page**

- 8.5 x 11 (Folded)
- Other \_\_\_\_\_

Choose One:

- 100# Book Stock
- 78# Cover Stock

Choose One:

- Dull Finish
- Gloss Finish

**Booklet Style (Quote)**

- Full Size 8.5 x 11 (Folded)
- Half Size 7 x 8.5 (Folded)
- Booklet 5.5 x 8.5 (Folded)
- Number of pages: \_\_\_\_\_  
(Must be in increments of 4)

Choose One:

- 100# Book Stock
- 78# Cover Stock

Choose One:

- Self-Cover
- Plus-Cover

Choose One:

- Dull Finish
- Gloss Finish

Full Color 4/4 (CMYK)  Custom Colors (List PMS Colors): \_\_\_\_\_

Envelopes Size: \_\_\_\_\_ Quantity: \_\_\_\_\_ Color:  2/C  4/C

Poster Size:  22" x 28"  18" x 24" Quantity: \_\_\_\_\_

Vinyl Banner Size:  3' x 8'  1.5' x 4' Quantity: \_\_\_\_\_

### MAIL SERVICES

Send me a quote for mailing out my Annual Report.

### SPECIAL INSTRUCTIONS

(Use the space below to describe any special requirements. Attach a separate sheet if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All products and designs are protected by copyright and may not be reproduced except by express written consent of PSB. Any other use is prohibited by law.